

APPROVED MINUTES

**SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF AUGUST 6, 2015
3:00 PM at the Treatment Plant**

COMMISSIONERS PRESENT: Howe, Doyle, Hale, Loewenstein, Ostapczuk and Rinaldi

COMMISSIONERS EXCUSED: Bold, Cannon and Marshall

ALSO PRESENT: Chad M. Cooke P.E., Deputy County Administrator; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; Dan Rourke P.E., Delaware Engineering

PUBLIC COMMENT: None

CHAIRMAN’S COMMENTS: Chairman Howe brought the Commissioners up to date on the Executive Director’s position. He said there are six (6) candidates and interviews will be conducted next week. A decision is anticipated sometime in September.

APPROVAL OF MINUTES of July 9, 2015. *Commissioner Ostapczuk made a motion to approve the minutes of July 9, 2015. Commissioner Doyle seconded the motion. No discussion. The minutes of July 9, 2015 were approved. 5 Ayes, 1 Abstain, 3 Absent, 0 Nays.*

2014 CAPITAL PROJECTS:

Main Sewage Pumps – Pump No. 5 was started up last week. There are a few minor electrical issues that need to be worked through before it can be put into service. The contract calls for the pump to be in successful service for one (1) week prior to Pump No. 2 being removed and replaced. Once Pump No. 2 is removed there will be approximately four (4) to six (6) weeks lead time for fabricating the pipe fitting. It has been a difficult process with the contractor, Trinity Construction, but we are working through it. Mr. Cooke said there would be more to report at next months’ meeting.

Incinerator Alternatives Study – The Sewer District has not reached a decision on where it is headed at this time in terms of finalizing the Incinerator Alternatives study. The plan is to continue to incinerate through March of next year; however, we are currently hauling due to some staff coverage issues that have resulted in a large quantity of stored sludge. In order to get caught up, we will need to continue to haul through the weekend.

A quote was recently received from Industrial Furnace Company to repair the ash leaks in the incinerator. At last month’s meeting there was a discussion about the possible need to replace the heat exchanger gasket which would require mobilizing a crane for removal. Industrial Furnace indicated that they may simply be

able to weld the gasket rather than replace the gasket. The quote for the repairs is approximately \$30,000.00 and would be a significant savings; therefore, the Sewer District is going to move forward with the repairs.

Commissioner Loewenstein mentioned that the Incinerator Alternatives Study has been on the Engineering Committee's docket and he gave an update on the status. He said a study was issued, the Committee had some comments, GHD responded to those comments and requested additional compensation for out of scope work in the amount of \$14,000.00. Commissioner Loewenstein said he would schedule an Engineering Committee meeting within the next month to discuss and finalize an approach to complete the study.

Milton Pump Station Upgrade – The installation for the internet connection is now complete. The project is essentially complete with the exception of a sign off from the State on a building permit. We are currently working on getting an inspection scheduled. Once we obtain a certificate of occupancy, our pump station attendants can get back in the building and the station can begin actively accepting septage.

Gravity Belt Thickener Project – The project was completed by Blue Heron Construction and has been substantially complete for several months; however, it was never finalized due to some issues with the polymer pumps that were installed as part of that project. The pumps have experienced excessive wear and premature failure which has been attributed to grit in the polymer line. Siewert Equipment, the pump supplier, has agreed to issue a \$16,000.00 credit to Blue Heron for the pumps. Our consultant, Delaware Engineering, in concert with SCSD staff have chosen a different pump for replacement and the price for the pumps, minus the \$16,000.00 credit, is a net change order in the amount of \$29,453.31. The change order would amend Blue Heron's contract from \$1,250,327.00 to \$1,279,780.31. The change is within 10% of the original contract amount and only requires Commission approval.

Commissioner Loewenstein made a motion to approve Change Order No. 1 in the amount of \$29,453.31 for Blue Heron Construction, amending their contract from \$1,250,327.00 to \$1,279,780.31. Commissioner Doyle seconded the motion. No discussion. Motion passed: 6 Ayes, 3 Absent, 0 Nays.

MISCELLANEOUS:

Sewer Commission Bylaws – Attorney Wilcox said he made a few changes to the language in the By-Laws. He went over the changes with the Commissioners and all agreed to the changes.

Commissioner Ostapczuk made a motion to adopt the By-Laws for the Saratoga County Sewer Commission. Commissioner Hale seconded the motion. Discussion involved whether or not the By-Laws needed approval from the Board of Supervisors and if they would need to be filed with the County. Attorney Wilcox said he didn't think so but he would check just to be sure. Motion passed: 6 Ayes, 3 Absent, 0 Nays.

Commissioner Ostapczuk thanked Attorney Wilcox for all his time and effort in helping to creating the By-Laws. Chairman Howe thanked the By-Laws Committee for their efforts as well.

ATTORNEY REPORT:

Executive Session

On a motion by Commissioner Loewenstein and seconded by Commissioner Doyle, the Commission moved to go into Executive Session at 3:27 p.m. in accordance with the Open Meetings Law (Public Officers Law §

105(1)(2) for a discussion with Counsel regarding impending litigation regarding the 2008 plant expansion project.

On a motion by Commissioner Hale and seconded by Commissioner Ostapczuk, the Commission moved to go out of Executive Session at 3:43 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2)).

DEDICATIONS:

Revolutionary Heights Subdivision Phase II (Morgan Court) – Town of Stillwater – Camelot Associates Development, LLC requested dedication of the sanitary sewer infrastructure servicing Revolutionary Heights Subdivision Phase II at Morgan Court. *A motion to accept dedication of Revolutionary Heights Subdivision Phase II at Morgan Court was made by Commissioner Doyle and seconded by Commissioner Loewenstein. No discussion. Resolution 15-2015 accepting dedication of Revolutionary Heights Subdivision Phase II at Morgan Court in the Town of Stillwater consisting of 7 manholes and approximately 1,400 ft of 8” SDR-26 gravity main passed: 6 Ayes, 3 Absent, 0 Nays.*

COMMITTEES:

Engineering Committee- Commissioner Loewenstein had nothing to report at this time and said the Committee will meet later this month.

Bylaws Committee – Commissioner Ostapczuk

Growth Committee – Commissioner Hale said he has been in contact with Rocky Ferraro, Capital District Regional Planning Commission, as well as and Michael Valentine, Saratoga County Planning Department. He is working on scheduling some tentative meeting dates with both to go over some recently updated studies and share some information on growth trends.

A motion to adjourn the meeting was made by Commissioner Doyle and seconded by Commissioner Loewenstein. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Thursday, September 3, 2015
3:00 P.M. at the Treatment Plant**